

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING
22 W. 2nd St., Eagar, AZ
December 6, 2016 - 7:00 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Hamblin requested that the record show that Vice-Mayor James Nelson, Jr. and Councilor Winslow McNeill are absent; all other Councilmembers are present. Mayor Hamblin led the Pledge of Allegiance and Allen Browning offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor
Debra Seeley
Steve Erhart
John O. Phelps
Allen Browning

COUNCIL ABSENT: James Nelson, Jr., Vice Mayor
Winslow McNeill

STAFF PRESENT: Bruce Ray, Interim Town Manager
Eva Wilson, Town Clerk
Frank Adams, Fire Chief
Mike Sweetser, Interim Police Chief
Jeremiah Loyd, Community Development Director

ITEM #5: SUMMARY OF CURRENT EVENTS

Councilor Debra Seeley reported that progress continues on the Crooked Nail Trail project and she suggests that Community Development Director Jeremiah Loyd share the route maps with those council members that are interested.

Interim Town Manager Bruce Ray reported that the Town employee potluck Christmas Party will be held December 21st at 1:00 p.m. All employees, Council, town volunteers, and all members of the boards and commissions are invited and to bring their spouse.

Mr. Ray stated that Town Clerk Eva Wilson is still accepting comments on the proposed personnel policy and that document will be presented to the Council for their consideration for adoption in January.

Community Development Director Jeremiah Loyd reported that the Eagar Planning and Zoning Commission will meet December 13th to review the Industrial Park Master Plan and the Plan will be presented to the Council in January.

ITEM #6: OPEN CALL TO THE PUBLIC

None.

ITEM # 7: PRESENTATIONS

A. ELECTED MAYOR, BRYCE HAMBLIN, AND COUNCILORS JOHN O. PHELPS AND WINSLOW MCNEILL TO TAKE THE OATH OF OFFICE

Eagar Magistrate Roberta Reed administered the oath of office to Mayor Bryce Hamblin and Councilor John O. Phelps. Councilor Winslow McNeill was absent and will be given the oath in Judge Reed's chamber.

B. PRESENTATION OF PROPOSED WAR MEMORIAL

A representative stated he is a member of the American Legion and serves on this memorial committee. A plan for a memorial has been designed and will be called the White Mountain Veteran's Memorial to include all communities in the White Mountains.

The memorial will have bricks that interested parties can purchase to have engraved. There will be benches and tablets, one table per branch of the military. The committee will lay the forms for the structure and the memorial contractor will erect the structures and benches. Contributions have already been received from TEP and Tri-State.

The committee originally tried to erect the memorial on Round Valley Library property and when that failed the county was attempting to purchase property for the placement of the memorial which did not succeed either. Approximately a year ago the Town of Eagar was given a presentation on this idea and the committee is now asking that the memorial be placed on town property, specifically on Main Street in front of the town/police department building.

Mayor Hamblin stated that the agenda item does not allow for the Council to vote on the item. Mayor Hamblin asked the Town Clerk to place an item on the next agenda in January for consideration. Mayor Hamblin asked that the committee include specifics about the memorial in that packet.

ITEM #8: CONSENT AGENDA

A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD NOVEMBER 2016

B. APPROVAL OF OCTOBER 2016 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES

C. ACCEPTANCE OF OCTOBER 2016 FINANCIAL REPORT AND SALES TAX REPORT

D. PROCLAMATION OF APRIL 29, 2016 AS ARBOR DAY WITHIN THE TOWN OF EAGAR

E. ADOPTION OF RESOLUTION 2016-20 PRESCRIBING STANDARDS OF FINANCIAL DISCLOSURE FOR LOCAL ELECTED OFFICIALS

Councilor Allen Browning moved to approve the Consent Agenda as presented. Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

ITEM #9: UNFINISHED BUSINESS

None.

ITEM #10: NEW BUSINESS

A. DISCUSSION AND CONSIDERATION TO DESIGNATE A VICE MAYOR FOR A TERM OF TWO YEARS

Mayor Bryce Hamblin stated that every two years the council designates a new vice mayor who will attend various meetings especially those the Mayor is unable to attend.

Mayor Hamblin made a motion to nominate Councilor Steve Erhart as vice mayor. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 5-0

B. DISCUSSION AND CONSIDERATION TO APPOINT MEMBERS TO THE TOWN MANAGER APPLICANT REVIEW TEAM

Town Clerk Eva Wilson asked that members of the Council who would like to serve on the review team be appointed and she stated that if there is more than three councilors on the review team, those meetings will have to be posted as a quorum present. Ms. Wilson asked that council also appoint whom else they may deem suitable from staff or the community. The review team will set dates for review and interviews.

Mayor Hamblin stated there have been 28 applications submitted and he asked for volunteers to serve on the review team. Councilors Debra Seeley, John Phelps (concern with his work schedule), and Councilor Steve Erhart, as well as Mayor Hamblin will begin the process. Once the interviewing begins, the team's availability will be considered.

Councilor Phelps asked if all 28 applicants would be interviewed. Mayor Hamblin stated the committee will narrow the candidates. Councilor Phelps stated he will serve to help narrow down the list of candidates.

Councilor Erhart asked if the applicants have been reduced based on qualifications. Mayor Hamblin stated that all but maybe three meet the qualifications, based on experience or equivalent of private and public service, and in his brief review has found that there are many very qualified candidates.

The Council recessed for an Open House and refreshments at 7:20 p.m. and reconvened the regular session at 7:35.

ITEM #11: EXECUTIVE SESSION

- A. EXECUTIVE SESSION AS ALLOWED BY A.R.S. § 38-431.03.A7 - DISCUSSIONS OR CONSULTATIONS WITH DESIGNATED REPRESENTATIVES OF THE PUBLIC BODY IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS REPRESENTATIVES REGARDING NEGOTIATIONS FOR THE PURCHASE, SALE OR LEASE OF REAL PROPERTY - AMERICAN TOWER ASSIGNMENT OF LEASE
- C. EXECUTIVE SESSION AS ALLOWED BY A.R.S. § 38-431.03.A1 - DISCUSSION OR CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING OR RESIGNATION OF A PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF ANY PUBLIC BODY – CHIEF OF POLICE POSITION

Councilor Steve Erhart moved to adjourn into Executive Session [at 7:35 p.m.] Councilor Allen Browning seconded; all were in favor, motion carried unanimously. 5-0

RECONVENE INTO REGULAR SESSION

Councilor Allen Browning moved to reconvene into Regular Session [at 8:10 p.m.] Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

- B. DISCUSSION AND CONSIDERATION OF ANY ACTION DEEMED NECESSARY FROM THE EXECUTIVE SESSION ITEM 11.A

Councilor Allen Browning moved to assign the Tower Lease to American Tower. Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

- D. DISCUSSION AND CONSIDERATION OF ANY ACTION DEEMED NECESSARY FROM THE EXECUTIVE SESSION ITEM 11.C

None.

ITEM #12: SIGNING OF DOCUMENTS

Necessary signatures were obtained for the Minutes of November 2016; Financial Statements for October 2016; Arbor Day Proclamation; Resolution 2016-20; and American Tower Lease Assignment.

ITEM #13: ADJOURNMENT

Councilor Allen Browning moved to adjourn the meeting [at 8:10 p.m.] Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on December 6, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Eva M. Wilson, Town Clerk